

24/7 Library Services

DOWNLOADS + STREAMING

Access digital resources including downloadable eBooks, music, movies, educational videos, and audiobooks. Checkout periods for downloadable materials are the same as standard library cards, up to three weeks.

RESEARCH + ONLINE LEARNING

Access online databases and eResources, including millions of full-text magazine and encyclopedia articles, local history, Brainfuse Homework Help, and more at PoudreLibraries.org/research.

ONLINE ACCOUNT SERVICES

Holds Most materials may be reserved by placing a hold via the website. Teacher Library Cards can have up to 40 items on hold.

Text Alerts Opt-in to receive a text notice when a hold is ready or materials are due. Text SIGNUP to 844-203-5201. When prompted, enter your Teacher Library Card number and 4-digit PIN.

INTERLIBRARY LOAN / PROSPECTOR

Request books, photocopies of magazine articles, newspapers on microfilm, and other media items not currently owned by the Library District through the Interlibrary Loan service. Fees may apply.

Choose "Prospector" on the website to access over 30 million items at more than 70 regional libraries.

EVENTS + PROGRAMS

Check out the online events calendar (PoudreLibraries.org/events) or pick up a printed calendar at a library location.

questions?

call the Answer Center
at 970.221.6740

Monday-Thursday	9:00 AM - 8:00 PM
Friday	9:00 AM - 6:00 PM
Saturday	9:00 AM - 5:00 PM
Sunday	Noon - 5:00 PM



THE SPACE TO BE

The Teacher Library Card supports teachers' unique professional needs with extended checkout periods on most library materials & an increased hold limit to 40 items.

Qualifications + Requirements

Teachers of young children through high school students may qualify for a Teacher Library Card. Licensed day care providers, preschool teachers, parents who homeschool, and public, private, and charter school teachers are welcome to apply.

Teachers must live or work within the Library District service area, which is the same geographic area as the Poudre School District (PSD).

To qualify, teachers must show proof of current teaching status using one of the following:

- School ID including photo
- Paycheck stub from school with accompanying photo ID
- Proof of employment at a school printed on school letterhead with accompanying photo ID
- Current Child Care Provider License and photo ID
- Proof of current homeschooling status, available through PSD's Student Outreach Department. Homeschooling teachers must agree to allow PSD to release verification of homeschooling status to the Library.

Teachers working at a school outside of the Library District / PSD boundary may qualify with proof of current teaching credentials at a preschool, private, charter, or public school.

Teacher Library Cards are for classroom and professional support only; they are not to be used for personal borrowing. Teacher Library Cards expire annually on September 30. Cards must be clear of fees to be renewed.

Borrowing Periods

BOOKS, MAGAZINES, AUDIO CDS, TALES KITS	6 weeks
DVDS	2 & 6 weeks
BOOK CLUB KITS	12 weeks

The Teacher Library Card may not be used to borrow items from Lucky Day, Here and Now, or Gadgets & Things collections. Standard loan periods apply to items requested through Interlibrary Loan and Prospector.

Fees

LOST OR DAMAGED MATERIALS — \$10.00 processing fee + cost of item

The Library District does not charge daily fines for overdue or late returns on Library items. All checked out items do still have a due date and must be returned once the checkout period has expired and all renewals have been used.

When an item becomes 21 days overdue, it is considered lost/missing. Items not returned 21 days after the due date, or returned damaged beyond repair, are the responsibility of the teacher, not the school. Replacement items are not accepted. Late accounts may be turned over to a collection agency.

Checkout + Renewal Limits

ITEM TYPE / LIMITS — Up to 100 items per card, with up to 20 DVDs and 20 magazines

Most Library items may be renewed up to three times if the item is not on hold for another customer. Most Prospector items may be renewed once.

Automatic renewals occur unless the item is on hold for another customer or your account is blocked. Most physical items are eligible for automatic renewals. You can also renew materials online via "My Account" or call 970.221.6740.

School-Library Liaisons

Highly-qualified Library staff are paired with PSD elementary, middle, and high schools to provide literacy development support, personalized services, and partnerships. Contact the Library for more information.