Rooms	Features	Maximum Capacity*	Time Limit (hours)
Old Town			
Meeting Room 1	• 24 tables, 100 chairs • Lectern • Projector (HDMI and VGA ports) and screen • Whiteboard • Induction hearing loop • Access sound system from laptop or device**	100	4
Meeting Room 2	• 6 tables, 12 chairs • Lectern • Projector (HDMI and VGA ports) and screen • Whiteboard • Induction hearing loop • Access sound system from laptop or device**	30	4
Meeting Rooms Combined	• 24 tables, 130 chairs • Lectern • Projector (HDMI and VGA ports) and screen • Whiteboard • Induction hearing loop • Access sound system from laptop or device**	130	4
Harmony			
	• 30 tables, 100 chairs • Lectern • Handheld and lapel microphone • Projector (HDMI and VGA ports with sound jack) and screen • 2 whiteboards • Access sound system from laptop or device**	100	8
Council Tree			
	• 9 tables, 75 chairs • Lectern • Projector (HDMI and VGA ports with sound jack and RCA inputs) and screen • Whiteboard • Kitchenette with sink • Access sound system from laptop or device**	85	3

*Room capacity decreases with tables and chairs set up in room

**Please bring your own adapters for Apple devices.